

Inter Office Memo



To: Tom Johnston

From: Gerry Burns

Date: 9/15/08

Subject: Recommendation of Award - Bid 0806-061, Custodial Services

This is a summary of bids received for Sealed Bid 0806-061. This open bid was a “best value” bid. The rating and selection criteria were based on the best affordable value for the City.

The bids were reviewed and rated by representatives from Building Services, Purchasing, Parks and Recreation and the Police Department. This group also conducted the resulting interviews.

The summary consists of two categories: qualified and disqualified bidders. Each vendor in the “qualified” category is listed in order of rating. The ratings are based on the following criteria:

1. The reputation of the bidder and of the bidder’s good goods or services. Maximum 10 points.
2. The bidder’s past relationship with the City. Maximum 9.5 points.
3. The bidder’s price for work specified in Bid 0806-061, with addenda. Maximum 9 points.
4. The quality of the bidder’s goods and services. Maximum 8.5 points
5. The bidder’s list of references for custodial services contracts equal to the size and complexity of the City’s requirements. Maximum 8 points.
6. The bidder’s ability to meet the City’s insurance requirements. Maximum 7.5 points.
7. The overall evaluation and notes. Maximum 10 points.

Qualified Bidders

Vendor: International Building Services (Dallas)

Points: 33.5

This vendor is our recommendation for award. Price: \$395,309.75.

Vendor: AHI Facility Services

Points: 28.5

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Vendor: Premier Cleaning Services

Points: 26.5

Vendor: ACBMS, LLC

Points: 22

Vendor: Oriental Building Services

Points: 20

Vendor: Pivot Building Services

Points: 16

Other Vendors Submitting Bids

Vendor: Town North Services

Vendor: STG Industrial Maintenance

Vendor: Members Building Maintenance

Vendor: Aztec Facility Services, Inc.

Vendor: Elite Building Services

Vendor: ISS Facility Services

Vendor: International Building Services (Austin)

Vendor: Entrust One Facility Services, Inc.